

*The Bostonian Group is an innovative, relationship-focused consulting firm that develops customized solutions in the areas of benefits, financial and retirement security, and workforce management. Clients leverage our depth of experience and range of services through our consulting practices which include: Employee Benefits, HR Services, Executive Compensation & Benefits, Retirement and Financial Planning.*



**BOSTONIAN**  
GROUP

Look further. See more.

## HR Services — Expertise when you need it



With solutions for every business, HR Services from The Bostonian Group provides customized services to fit the specific need of each client. Each engagement begins with a comprehensive assessment of your current plan design, competitive market position and compliance with federal, state and local regulations.

### Baseline Services

The Bostonian Group is able to provide clients with quick answers to many basic HR compliance questions and gives clients access to our online HR Toolkit of 'Best Practices' which include links to relevant forms and documents as well as:

- HR resource portal
- Ask the HR Expert
- Legal Ask Box for employment law questions
- Access to best practices, job descriptions and basic salary benchmarks
- Complimentary seminars offered through The Bostonian Group

### On-Site HR Services

Tactical, on-site, expert HR support is available to meet a wide range of your HR needs. Clients may choose to augment aspects of their HR or administrative functions by engaging Bostonian Group's on-site HR services.

Our services are available for one-time or regularly scheduled site visits and can be arranged to accommodate your specific set of needs.

### Project / Fee Based Services

In addition to baseline services, companies can also engage The Bostonian Group to work on fee-based projects including HR audits, performance review processes, recruiting, compensation and new hire processes. Customized trainings can be designed to accommodate both management and staff. Trainings available include but are not limited to:

- Leave Management
- Management 101
- Harassment / Discrimination

Bostonian Group clients receive preferred rates for fee-based projects.

For more information about our HR Services, call us today at 617-587-2300.



First, we listen. Our 360° approach puts your specific needs at the center of the process. Our consultants recommend solutions only after studying the business and cultural drivers unique to your organization.

Employee Benefits | Retirement Services | Executive Compensation & Benefits | HR Services | Financial Planning